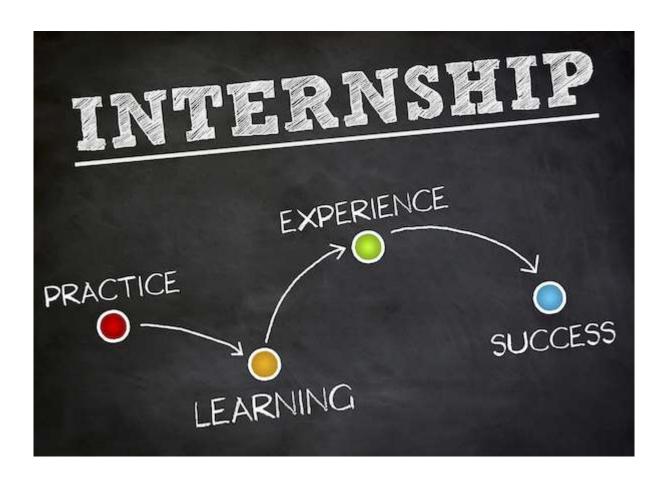
Report on Internship Programme School Wise



Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

Coordinator
Teaching Practice Committee
BTTC, Muzaffarpur



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TM

Report

Government Senior Secondary School, Maniari

1) Report on Classroom teaching

Teaching is the centre of all education related topics. So, as a student of the Institute of Education & Research, we had to teach in real classroom environment. Before starting teaching in a real classroom environment, it helps a practice teacher to acquaint them with the process, method, of teaching if they observe a class of a certain level before entering a class as a teacher.

Teacher develops and communicates to student lesson objectives and/or learning goals that are related to content/academic standards and aligned with the lesson's assessment.



Pupil Teacher demonstrates thorough content and pedagogical content knowledge by providing students with accurate and clear explanations and clarification of

misconceptions

Basundiara Teachers and learning is a complex, multilayered, and social experience. Many Training College, at the same time, and the students and teacher must interpret and process these Muzaffarpur

events with considerable rapidity. Teaching is not a one-way transmission of information; it is the social and psychological activities and responses of each student that determines what he or she learns.





The teacher plays an extremely important role in establishing a meaningful classroom environment for students

Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

Coordinator
Teaching Practice Committee
BTTC, Muzaffarpur



BASUNDHARA TEACHERS' TRAINING COLLEGE

(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TIV

2) Report on Mentoring

A student mentor differs in that mentorship relationship is specifically tailored to help students succeed in school. Student mentors may meet weekly with students to encourage, listen and make suggestions on their current activities and classes.





A mentor assists students in making decisions, but they are available to provide support knowledge, and instruction over time

Coordinator
Teaching Practice Committee

BTTC, Muzaffarpur

Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

Mentors pass on their expertise and experience to you so that you can benefit from it. You may then apply what you've learned in class to your personal and professional life. Mentors are typically well-connected and well-liked, which is why they choose to mentor! They can connect you with their professional network and assist you to put yourself up for career success.



A student mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

A student mentor will assist in achieving academic goals. Student mentors may help students with academic, personal, and professional issues, as well as give emotional support when needed. Mentorships provide students with essential skills such as networking, research and internship opportunities, and a unique perspective from someone with greater experience or knowledge in your profession.

Basundhara Teacher's Training College, Siloui Muzafferpur, Bihar

Teaching Practice Committee

BTTC, Muzaffarpur



RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

Report on Time- table

Preparing school timetables must be followed by a well-thought process of prioritising the children's academic performance and the talents, skills and working time of the teachers. It navigates around the two most important stakeholders of your educational institution-teachers and students. Effective timetable management is crucial for the smooth functioning of any educational institution. However, creating and managing school timetables can be a complex task, requiring careful planning and coordination.



A well-structured timetable ensures that students and teachers have a clear schedule, maximizing learning opportunities and minimizing conflicts

. Principal asundhara Teachers Training College, Silout Muzaffarpur, Bihar

Isaching Practice Committee BTTC. Muzaffarpur

A Timetable Management Module allows the managers and schedulers of education centres to form school timetables using online scheduling tools effortlessly. A competent Timetable or Classroom Management Tool is a user-friendly platform that allows the teachers to take the liberty of planning or rescheduling. It also inherits the capability of using the auto-planning mode, where an automated timetable generator will be updated when any variation or a new course or teacher is entered into the system or when a student enters his/her or preferred subject selections.

Coordinator

Teaching Practice Committee

BTTC, Muzaffarpur





RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

Report on Student Counselling

Counselling is designed to facilitate student achievement, improve student behaviour and attendance, and help students develop socially.

Counselling is often provided to those individuals who are considered healthy, but who need special attention to deal with a few particular situations. Many of the parents have a communication gap with their children, and for which the children find it difficult to deal with some of the simplest issues in life.



Pupil Teachers play an important role in guiding and counselling their students

A teacher should have compassion for the student and show interest in their welfare without passing judgement or expressing their personal opinions. Teachers can build a friendly rapport with their children by making them comfortable before engaging in conversation.

Principal asundhara T**eac**hers Training College, Silout Muzafferpur, Bihaf

Coordinator Teaching Practice Committee

BTTC, Muzaffarpur

Report on PTA Meetings

A Parents-Teachers Meeting was organised for Class 6-8 students by the respective class Pupil Teacher. The programme formally began with the welcome address by school Principal

Pupil Teacher Miss Juli Kumari interacted with the students and their parents. She talked on the responsibilities and duties of both the students and the parents in upbringing the students as responsible citizens of the country.

Pupil Teacher Mr. Nachiketa also highlighted the weak point of the students who are not regular for class. He urged the parents to keep track of the pupils about the friend circle they are in and also check their daily notes given by the teachers. He provided phone numbers of the Professors for the parents to call them if they are in a doubt whether he/she is attending the college lectures or not. Pupil Teacher Mr. Ramesh Kumar and Mr. Heeralal assured the parents that every teacher will give extra efforts and attention if the students find any difficulty in any subject.

Parents were encouraged to appreciate student's participation in all academic activities. This helped to create the necessary consciousness among parents to stimulate their interest in the students and the school.

Principal
Basundh
Training
Muzaff
Report on Assessment of students learning
Home Assignments

The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.





Principal
Basundhara Teachers
Training College, Silouit
Muzafferpur, Bihar

Coordinator
Teaching Practice Committee

BTTC, Muzaffarpur

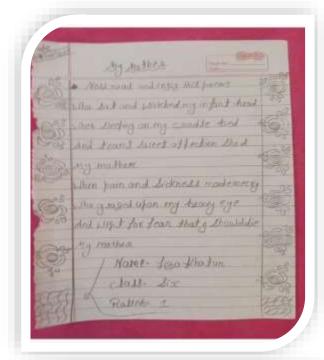
Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most oflearning of distance

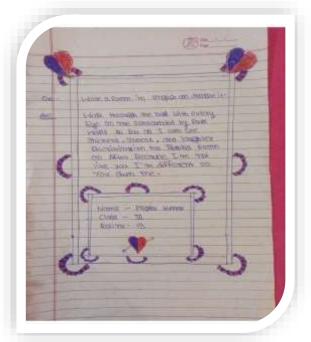


RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TM

learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and getvaluable learning experiences in learning process.









Home assignment is a part of academic work. It provides opportunity for students to learn, practice and demonstrate they have achieved the learning goals.

Basundhara Teacher's Training College, Siloui Muzafferpur, Bihar

Teaching Practice Committee

BTTC, Muzaffarpur

Report on Assessment of students learning Tests

Test are an essential tool that helps students to self-assess their academic abilities and areas where they need improvement. By reviewing their performance on exams, students can gain insights into their strengths and weaknesses, which can help them set realistic academic goals

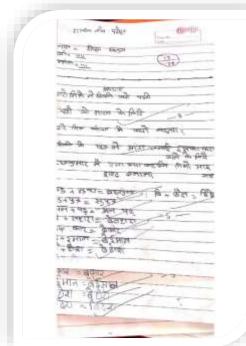


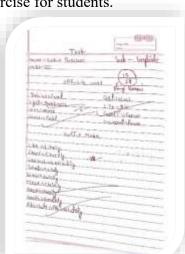
Exams provide a measure of a stude help students develop essential skills and and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.

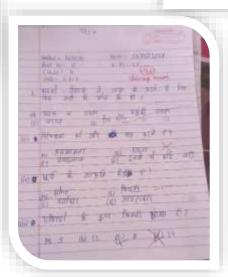


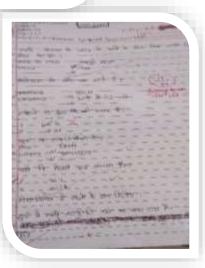
RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

Exams are a crucial component of a student's academic journey. It not only helps students to evaluate their knowledge and understanding of the subject but also plays a vital role in building their confidence. Additionally, receiving positive results in exams serves as a morale booster and encourages students to work harder and aim for better scores. Therefore, exams are not only an assessment tool but also a confidence-building exercise for students.









Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills.

.s Principal Basundhara Teachers Training College, Silout Muzaffarpur, Bihar

Coordinator Teaching Practice Committee BTTC, Muzaffarpur

Report on Organizing Academic and Cultural events



RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.



Participation in cultural activities can improve the academic performance of students

Participating in cultural activities and achieving success in them can boost students 'selfesteem. Each student has their own skills and interests. When they are given opportunities to explore what they are passionate about, it improves their confidence and self-esteem.

.s Principal Basundhara Teachers Training College, Silout Muzaffarpur, Bihar

leaching Practice Committee BTTC, Muzaffarpur

Reports on Maintaining documents

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and up-to-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.



The school office keeps and preserves these records for use and retrieval of information as needed

School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern

Coordinator

Seaching Practice Committee

BTTC, Muzaffarpur

Basundhara Teacher's Training College, Silout Muzafferpur, Bihar



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TM

A progress report is exactly what it sounds like a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done. The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.

One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

Teaching Practice Committee

BTTC, Muzaffarpur

Basundhara Teacher's
Training College, Silout
Muzafferpur, Bihar

Report

Senior Secondary School, Purushottampur

Report on

1) Classroom teaching

Internship program in Teacher Education is of great significance because it ensures the professional preparation of prospective teachers. It provides them a practical opportunity to develop true understanding of the teaching profession and future prospects of working conditions in that profession. This study looks at issues and challenges that the prospective teachers experience during internship program. The study also deals with the perception and experience of the principals of cooperative schools involved in the internship program.







The Pupil Teacher is teaching the students and solving their problems under the teaching learning process.

The main objective of teaching-learning is to create a conducive classroom environment so that the students learn and grow in more productive ways. Teaching methods are the broader techniques used to help students achieve learning outcomes, while activities are the different ways of implementing these methods. Teaching methods help students: master the content of the course. Teaching helps in transmitting the social and cultural norms, values, beliefs and ideas from one generation to another; It includes evaluation and assessment of learning outcome of students which make them know their strengths and weaknesses.







RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TIM



The Pupil Teacher is teaching in the classroom and the students are clearing their doubts

from the Pupil Teacher

Teaching Practice Committee

BTTC, Muzaffarpur

Basundhara Teacher's Training College, Silout Muzafferpur, Bihar

Report on Mentoring

Mentoring has become a necessity to resolve problems relating to academics and other related issues faced by the students. Mentoring can build a healthy relationship between the students and teachers in building their discipline, performances and also for the overall positive growth of the students. This batch of students was mentored by me during the pandemic. There was no physical presence of students in the department. They were at home but attending the classes in online mode. Some of the issues and concerns raised by the students were:

- 1. Network issues for attending the online classes.
- 2. Non-availability of books and reference materials.
- 3. Not being able to perform the practical assignments properly.
- 4. Other issues were related to anxiety, depression and motivation.



A pupil teacher assists students in making decisions on their problems, but they are available to provide support, knowledge, and emotions over time

Basundhara Teachers
Training College, Silout

Muzaffarpur, Bihar ask for me as a mentor to tackle such unexpected issues and concerns but the problems are deal with each of these issues taking into consideration the problems are by every individual student. The following are some of the means that I adopted to help and

facilitate the problems faced during such difficult times.





RECOGNISED BY NCTE-ERC, BHUBANESHWAR AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28, MUZAFFARPUR (BIHAR) PIN-843119

TM

A pupil teacher mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

Mentor encourages mentees, helps with problem solving, and uses active-listening techniques. Mentor serves as a guide for mentees' behavior, values, and attitudes. Mentees benefit from

engaging with mentor who shares values and deep-level similarity with them. Allows mentees

to see themselves as future academics.

Teaching Practice Committee

BTTC, Muzaffarpur

· Principal Training College, Silout Muzaffarpur, Bihaf

Report on Time- table preparation



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,

			1
	School	- Internship.	
	Act	ivity calendar	
	2ate	- 15 -11 - 2022 to	15 - 04 - 202
		r - 2022 - 23	
S 70		Activity	Dute.
	c.lasses.	Storated	15-11-22
2	swakshea	Abhidan	18-11-22
3	Plantalin	Programs.	29-11-22
4	Chemes	Kubudd Butbook	2 11 - 29
5	Ropgali	competion	3-12-22
6	cultral	Pragrame	13-12-22
7	Voler	Awaraness	30-12-22
8.		epulic Day	26 01 - 23
9.	y-03a	c.lasses	14-02-23
10.	unit	788t ,	27-01-23
1.1.	Annual_	Sportfoley	4-02-23
12	Quiz,	comption	15-02-23
13.	water.	conses viction	
14	Rungoli	competion	6-03-23
15	Debute	Sun Petin	12-04-23
			(Romiet
			(abmi
			Basundhara Teachor
			Training College, Silve

A timetable is a structured schedule that outlines the timing and duration of classes and other academic activities

A time table is a detailed plan showing the schedule of time allotment to various subjects and activities. Usually, time table is prepaid for a week, to be repeated. All the work in school is carried out systematically in tune with the time table. The successful working of a school depends on a suitable time table. Hence time table is said to be second school clock. A time table is necessary for the proper management of the affairs of a school. Through this the head master knows the work every class and every teacher. The time table will help him in carrying out the work of the school effectively.

Principal
Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

Teaching Practice Committee

BTTC, Muzaffarpur

Report on Student Counselling



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

The primary motive behind counselling at school level is to address the emotional, social and behavioral needs of the students. And to create a seamless and friendly environment to help each one of them with different approaches. Always remember that school-based professionals provide counselling and not psychotherapy. Counselling can be helpful for individuals who are experiencing stress, anxiety, depression, or other mental health issues. It can also be beneficial for those who are going through a difficult life change or seeking personal growth.



Child counselling plays an important role in breaking the negative attitudes and help children to inculcate rational thinking. Physical development. Cognitive development. Social development. There might be times when you may counsel students who are victims of bullying, body issues or family issues. In such situations, it is important for you to be empathetic to their problems and guide them with compassion. It is advisable to have an empathetic attitude when listening to them.

Principal
Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar

Teaching Practice Committee

BTTC, Muzaffarpur

Report on PTA Meetings

The parents teacher meeting is an integral part of a student's life. Moreover, it sheds light on what a student is doing in school. Therefore, it is the school's responsibility to arrange a parents teacher meeting. The school invites parents via a formal letter in parent-teacher meetings. Moreover, this letter has all the details about the meeting. Hence, the school must write it appropriately. For instance, we have given parents teacher meeting format for you. This format will help you write a good letter inviting the parents.



Teacher and parents come together to discuss student's performance and devise ways to enrich their learning experience.

School and students work hard to outshine in exams. Moreover, parents must also know how their children are performing. For instance, teachers usually keep track of every student's academic, social, and mental growth. Therefore, to showcase all of these, schools arrange parents teacher meetings.



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

On the other hand, parents are also eager to hear about their children. Therefore, you have to invite them to the school. Parents teacher meeting format is tricky as you and the parents have limited time.

Coordinator

Teaching Practice Committee

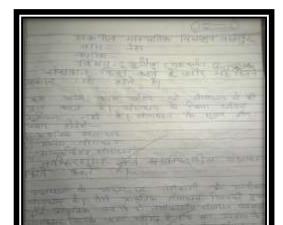
BTTC, Muzaffarpur

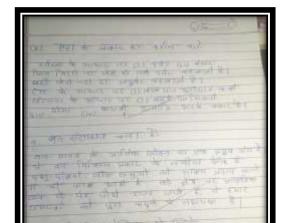
Principal
Basundhara Teacher's
Training College, Silout
Muzafferpur, Bihar

Report on Assessment of students learning Home Assignments An Assessment Report is the culmination of the assessment cycle. In it you will document the path that you have taken from the initial considering and writing of learning outcomes to your analysis of evidence and conclusions. The outline for the assessment report should look very similar to the assessment plan. The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.





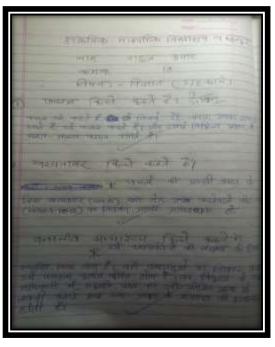


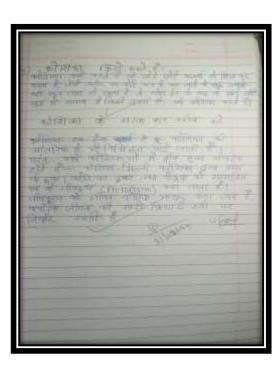




RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TM





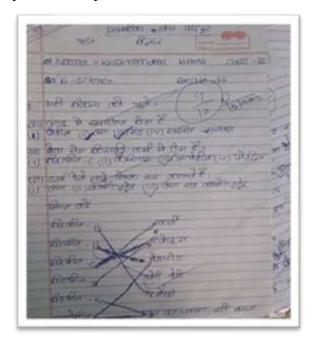
Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in learning process.

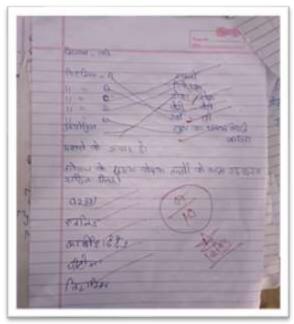
Basundhara Teacher's Training College, Silout Muzafferpur, Bihar Coordinator
Teaching Practice Committee

BTTC, Muzaffarpur

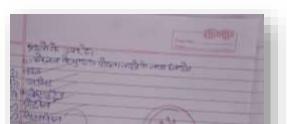
Report on Assessment of students learning Tests

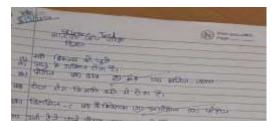
Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. An assessment exam, also known as an assessment test or evaluation exam, is a standardized method of measuring an individual's knowledge, skills, or abilities in a specific subject or field. Assessment exams are typically used to evaluate student learning, employee performance, or professional competency. They can take many forms, such as multiple-choice questions, open-ended questions, or performance tasks.





Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills. Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role, skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.







RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119



1

Coordinator
Teaching Practice Committee
BTTC, Muzaffarpur

Principal
Basundhara Teacher's
Training College, Silouit
Muzafferpur, Bihar

Report on Organizing Academic and Cultural events

Today, organizations not only look at a candidate's academic achievements, but also their participation in cultural activities. These activities help students develop a range of skills and knowledge in different contexts and more importantly, allow them to learn about themselves. Cultural activities provide students opportunities to express themselves, build confidence, and develop social skills that are essential for their development, and it is important to consider them as a crucial part of the education.



Cultural activities are non-academic pursuits that provide students a platform to explore their interests and develop aesthetically, artistically, historically, intellectually, or socially. Different types of activities are carried out in schools, such as sports, dance, painting, music, festival celebrations, and photography are important for the overall development of the children.



Cultural activities can be an effective way to foster commitment among students

Coordinator

Teaching Practice Committee

BTTC, Muzaffarpur

Principal
Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar



RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

Report on Sports

Sports are very essential for every human life which keeps them fit and fine and physical strength. It has great importance in each stage of life. It also improves the personality of people. Sports keep our all organs alert and our hearts become stronger by regularly playing some kind of sports. Sports develop the physical as well as mental strength in students. Daily physical exercise is essential for students because exercise not only helps students to stay healthy, but it also helps to improve their emotional fitness.





ports are important in schools because it helps to teach various skills to students like leadership, patience, patience, team efforts, and social skills

Sports should be a major part of the school curriculum because if students stay emotionally and physically healthy, they can easily focus on their studies. Students have to participate in school sports to increase confidence, mental alertness, and self-esteem.

Sports and games are a great way to keep children active and healthy without the need for them to miss out on their academic studies. Moreover, physical activity has been medically proven to increase cognitive and memory functions, which can help children perform better in school.

Coordinator

Teaching Practice Committee

BTTC, Muzaffarpur





RECOGNISED BY NCTE-ERC, BHUBANESHWAR

AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR

DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,

MUZAFFARPUR (BIHAR) PIN-843119

TM

Reports on Maintaining documents

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and up-to-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.





School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern

Coordinator

Teaching Practice Committee

BTTC, Muzaffarpur

Principal
Basundhara Teacher's
Training College, Silouit
Muzafferpur, Bihar

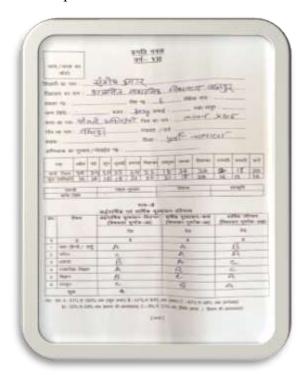


RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

TIV

Report on Preparation of progress report

A progress report is exactly what it sounds like a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done. The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.



ा गिर्वाचिता अंदर्श अंदर अंदर्श अंदर्श अंदर्श अंदर अंदर्श अंदर अंदर अंदर अंदर अंदर अंदर अंदर अंदर			e elden vilitation	State of	100 PM		Section .	
अप्रकार के प्रतिक्ष की का			niche.	AULT	SHEET			
प्रकृति प्रभावत क्षति विभावत व्यक्ति	-	The second second					estra	
प्रकृतक वीक्रांत्रक वर्त्वमूल वीक्रांत्रक वर्षक् वीक्रांत्रक कि सतान कु जास्त्रकला है - हाइक कर्मां कु अस्तान कि सतान कु जास्त्रकला है - हाइक क्षमत कु अस्तान क विक्रांत्रकला वर्ष्ट्रक्षा अस्ता कु अस्ता कु अस्तान क विक्रांत्रकला वर्ष्ट्रक्षा अस्ता कु अस्ता कु अस्तान क विक्रांत्रकला वर्ष्ट्रक्षा अस्तान कु अस्ता कु अस्तान क वर्ष्ट्रक्षा अस्ता अस्ता अस्तान कु अस्ता कु अस्तान क वर्षक्षा अस्ता अस्ता अस्तान कु अस्ता अस्तान कु अस्तान क वर्षक्षा अस्तान कु अस्ता अस्तान कु अस्ता अस्तान कु अस्		and the second	die	The second second			46रोपश	
Ages d'actes equip d'arms eque d'actes	_				MEN HALL		35355	
प्रकृतक प्रियम् वर्षम् प्रमाण वर्षम् प्रथमम् वर्षम् प्रथमम् । 1 वर्ष्ण-वर्ष्ण वर्षम् वर्षम् । अस्त ह्रान्त । 1 वर्षण-वर्ष्ण वर्षम् अस्त ह्रान्य । 2 वर्षण-वर्ष्ण वर्षण्याः अस्त ह्रान्य । 3 वर्षण-वर्ष्ण वर्षण्याः अस्त वर्षण्याः अस्त । 3 वर्षण-वर्षः अस्य वर्षण्याः अस्य । 4 वर्षण-वर्षः अस्य वर्षणः अस्य । 5 वर्षण-वर्षः अस्य वर्षणः अस्य । 5 वर्षण-वर्षः अस्य वर्षणः अस्य । 5 वर्षण-वर्षः अस्य अस्य । 5 वर्षण्याः अस्य अस्य । 5 वर्षण-वर्षः अस्य । 5 वर्षण्याः अस्य । 5 वर्षण-वर्षः अस्य । 5 वर्षः अस्य ।				1 10 11 11 11 11 11		THE	and the	
	-	Accessor to the second				TE		
अप्रकार केर्यास्थ क्षेत्रमान व्यक्त केर्यास्थ केर्यास्थ केर्यास्थ क्षेत्रमान व्यक्त केर्यास्थ	-		arveffice:	attituse.			-व्यक्तियाजा	
- विश्व वर्ण - वर्ण वर्ण वर्ण वर्ण वर्ण वर्ण वर्ण वर्ण	HT		all and	5791	2111	1	STARL	
	H-T-			3411			वद्भारताह	
	NO.	this writer		STATISTICS.	PRET		ANTHOUS T	
	-	Pages seem		STATE	ना जो ग्रामक		Seiner	
प्रकृतिक प्रोत्साम्य व्यक्तिम् प्रोत्साम्य व्यक्तिः प्राप्ताम्य प्राप्ताम्य स्थापः स्यापः स्थापः स्यापः स्थापः स्	12	4-17-1-1		SHET SHE	SHEL		ngi ku s	
स्त्रीता के अनुस्त हैं जिल्ला के अनुस्त हैं जिल्ला के अनुस्त हैं जिल्ला के अनुस्त हैं जिल्ला के अनुस्ता के अनुस्ता हैं जिल्ला के अनुस्ता हैं जिल्ला के अनुस्ता है जिल्ला है जिल्ल	13	1		3641	e.			
ह- प्रथान की जाररकात ह- विशेष हवारा ही जाररका शिवाणी प्रशेष गुज्याच्य कईवरित गुज्याच्य वर्तिक गुज्याच्य	54							
		B - 100			- Drev	BRIG	A) Alessan	
of these at east closed, Collection, Orders and Land			state distant	edalfe q	nime.	witte	gretere	
			THIS NUMBER	DEFER		ok2×mutt.		
service or text Street Page Service Service	set t	hon: 91. 67Hd		MCMT.		Terret.		
author and such think Plant.			SHET	MP CHIEF				





One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

Coordinator
Teaching Practice Committee

BTTC, Muzaffarpur

Basundhara Teachers
Training College, Silout
Muzafferpur, Bihar